

# Laburnum Boat Club

## Assistant Youth Worker (Intern) Job Description

**Responsible for:** Assisting the Youth Work Team to deliver a programme of formal and informal activities that promote social development through outdoor activities, to local young people and their families.

**Responsible to:** The Deputy Co-ordinator

**Mentors:** Senior Youth Worker and Inclusion Officer

**Salary:** £19,747

**Hours:** 35 hours per week (1year fixed contract)

**Days of Work:** By arrangement - including after-school, early evenings and Saturdays (Term Time) and 9am – 5pm Monday to Friday during the school holidays

**Background Information:** The Laburnum Boat Club is a community-based boating project by the Regents Canal in south Hackney. It is a voluntary organisation managed by local people. It aims to provide opportunities for the personal development of children, young people and their families in the local community through participation in a range of water-based activities - *"to be a positive force for changing lives in a safe and supportive environment"*.

Set up by local parents in the early eighties it has grown steadily and successfully ever since and now runs a programme of activities seven days per week throughout the year for the local community and Hackney as a whole. It is used extensively by Hackney schools, youth and community groups, welfare organisations, and many others.

**Lines of Responsibility:** The Laburnum Boat Club is managed by a Management Committee made up of local residents, parents, professional people and others committed to the aims of the Club. The person appointed will ultimately be accountable, via the Deputy Co-ordinator, to that Committee.

### Principal Duties:

- To assist the Laburnum Boat Club Youth Work Team
- To help, plan and deliver a relevant programme of formal and informal activities for local children and young people
- To operate that programme safely and successfully during appointed sessions
- To form good and appropriate relationships with the children and young people
- To help provide challenges for the young people that will enable them to learn about themselves and grow
- To encourage and enable all young people to participate in Club activities
- To contribute to, be aware of and work in accordance with the Club's Policies, in particular: Health and Safety, Safeguarding, and Equality and Diversity
- To attend and participate in appropriate staff meetings for the purpose of monitoring, evaluation and development
- To undertake and participate in all appropriate training

**Training and Professional Development:** In order to be effective in their work, staff are expected to keep themselves informed on current issues related to the work and to undertake appropriate training. Staff are encouraged to take up training opportunities but are expected to pursue their own professional development through the appropriate channels as well.

## **Person Specification**

### **Essential:**

The Assistant Youth Worker in post will need to have:

- Enthusiasm and commitment to the welfare and development of children and young people
- Ability to express themselves and play a full role as a team member
- The creative ability to conceive, develop and deliver activities and projects (with support) to augment the programme
- Emotional and physical resilience to manage both the practical demands of the activities and the inter-personal challenges that come with working with young people
- Sufficient self-knowledge and maturity to understand and deal appropriately with a young person's mind set and behaviour
- Good basic employability qualities: reliability, timekeeping, willingness and industry
- A commitment to personal and professional growth and development

### **Desirable:**

- Experience of working alongside or with children and young people – esp. in a multi-cultural setting
- Experience of water sports (esp. kayaking and canoeing) and boating in general
- Ability to swim
- Ability to drive
- A First Aid qualification

**Please note that this is a 1year fixed contract role, which is funded by the Jack Petchey Foundation**

**For more information or to apply visit our website at [www.laburnumboatclub.com](http://www.laburnumboatclub.com) or contact us on 02077292915 or [info@laburnumboatclub.com](mailto:info@laburnumboatclub.com)**

**Closing date: 9.00am on Monday 29<sup>th</sup> March**